

**MUSIC BY THE LAKE 2017**  
**Responsibilities of Staff Assistants and Conductor's Apprentices**

**To demonstrate LEADERSHIP and serve as a positive ROLE MODEL for all campers and other Staff Assistants at all times.**

ROLE	MBTL Staff Assistant	MBTL Conductor's Apprentice
MUSIC DUTIES	<p>To fulfill your role as that of a Staff Assistant of your assigned ensemble by;</p> <ol style="list-style-type: none"> <li>1. Assisting the conductor(s) at full rehearsals</li> <li>2. Demonstrating musicianship through solo playing</li> <li>3. Coaching individuals or groups during ensembles</li> <li>4. Conducting small ensembles</li> <li>5. Leading sectionals as directed by the conductor(s)</li> <li>6. Attending the first Master Class for the group to which you are assigned (optional for subsequent Master Classes)</li> <li>7. Attending and supervising at performances for campers</li> </ol>	<p>To fulfill your role as that of an Assistant Conductor of your assigned ensemble(s) by;</p> <ol style="list-style-type: none"> <li>1. Attending all rehearsals of your ensemble during music periods</li> <li>2. Leading sectionals</li> <li>3. Attending master classes as needed</li> <li>4. Demonstrating musicianship through solo playing</li> <li>5. Score preparation and consultation time with conductor(s)</li> <li>6. Teaching/rehearsing portions of the performance repertoire to the whole group you are assigned to</li> <li>7. Attending and supervising at all performance and concerts</li> <li>8. Assist with the stage management and technical production duties for the various concerts.</li> </ol>
DUTIES AS A PERFORMER	<ol style="list-style-type: none"> <li>1. Perform in a minimum of two faculty ensembles</li> <li>2. Participate in informal playing opportunities for, and with, your peers.</li> <li>3. Attend all necessary rehearsals during music periods and all performances.</li> </ol>	<ol style="list-style-type: none"> <li>1. Perform in a minimum of two faculty ensembles</li> <li>2. Participate in informal playing opportunities for, and with, your peers</li> </ol>
NON MUSIC DUTIES	<p style="text-align: center;"><u>Cabin Counsellor</u></p> <p>Cabin responsibilities will be outlined by the Directors of Camp Wahanowin at the May meeting. Some of the duties <u>will</u> include;</p> <ol style="list-style-type: none"> <li>1. Being on duty in cabins at night</li> <li>2. Ensure campers are on-time for various classes and activities</li> <li>3. Being in charge of your campers at meal times</li> <li>4. Ensuring the rules of the camp are being followed always</li> <li>5. Asking for assistance, when necessary, to resolve issues</li> </ol>	<p>Although you will NOT have regular cabin duties, you <u>will</u> be asked to perform the following non-music duties;</p> <ol style="list-style-type: none"> <li>1. Supervise the movement of campers from evening recreation activities into their cabins in a time-efficient and safe/secure manner.</li> <li>2. Supervise one night duty assignment during the week</li> <li>3. Undertake the coordination and implementation of the fund-raiser for the MBTL Scholarship Fund</li> <li>4. Coordinate the Soiree and Cabaret Evening events</li> <li>5. Report to the MBTL Director or assigned conductor(s) as needed</li> </ol>
IN GENERAL	<ol style="list-style-type: none"> <li>1. Be on time for all assigned duties and activities</li> <li>2. Be respectful and courteous to all faculty, Staff Assistants, campers and Wahanowin employees.</li> <li>3. Be prepared for other duties assigned to you</li> <li>4. Always be aware of your role as a leader and a role model</li> </ol>	<ol style="list-style-type: none"> <li>1. Be on time for all assigned duties and activities</li> <li>2. Be respectful and courteous to all faculty, Staff Assistants, campers and Wahanowin employees.</li> <li>3. Be prepared for other duties assigned to you</li> <li>4. Always be aware of your role as a leader and a role model</li> </ol>

**Note: The Toronto District School Board condemns and will not tolerate any expressions of racial/ethnic, gender, or religious bias in any form by its trustees, administration, staff or students.**